

## RECORD OF PROCEEDINGS

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### **Special Board Meeting of the Estes Valley Fire Protection District**

**November 30, 2009- 2:30 p.m.**

**Board Room, Estes Park Town Hall**

**Board:** President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney, Jack Rumley

**Staff:** Chief Scott Dorman, Recording Secretary Bowser, Captain Rosenquist

**Also Attending:** Attorney Dick Lyons

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting. The Board meeting followed the Oath of Office Ceremony administered by Judge Gary Brown to Fire Chief Scott Dorman, Training Captain Derek Rosenquist, Board Members Bob Cheney, Sue Doylen, Bud Duryea, Jack Rumley and Frank Theis.

**Fire Chief Scott Dorman called the meeting to order at 2:30 p.m.**

#### **APPROVAL OF AGENDA**

Moved by Bud Duryea, seconded by Sue Doylen, to approve agenda as written. Motion carried unanimously.

#### **APPROVAL OF MINUTES**

Moved by Sue Doylen, seconded by Bud Duryea to approve minutes as written. Motion carried unanimously.

#### **PUBLIC COMMENT**

None

#### **ELECTION OF BOARD OFFICERS**

Moved by Bud Duryea, seconded by Jack Rumley, to nominate Sue Doylen as President of the Board. Elected by acclamation, motion carried unanimously.

Moved by Bud Duryea, seconded by Sue Doylen, to nominate Frank Theis as Vice President of the Board. Elected by acclamation, motion carried unanimously.

Moved by Bud Duryea, seconded by Bob Cheney, to nominate Connie Bowser as Secretary of the Board. Elected by acclamation, motion carried unanimously.

Moved by Sue Doylen, seconded by Jack Rumley, to nominate Bud Duryea as Treasurer of the Board. Elected by acclamation, motion carried unanimously.

#### **OLD BUSINESS**

None Prior

#### **NEW BUSINESS**

Board Members, Chief Dorman and Attorney Dick Lyons reviewed two Intergovernmental Agreements (IGAs) with the Town of Estes Park, which were drafted by Town Attorney Greg White and reviewed by EVFPD Attorney Dick Lyons. Chief Dorman recommend approval of agreements as written in order to provide at the December 8<sup>th</sup> Town Board meeting for Mayor Pinkham and Board of Trustees approval.

Moved by Frank Theis, seconded by Bud Duryea, to approve the Transitional IGA. Motion carried unanimously.

Moved by Bud Duryea, seconded by Frank Theis to approve the Operational IGA. Bud Duryea stated in favor of the approval of the Operational IGA with the understanding that the intention of the District is to fulfill the commitment to provide services to all persons and properties within the boundaries of the District equally and without priorities. Motion carried unanimously.

Moved by Jack Rumley, as stated in the Board agenda item: "In the interests of public health, safety and welfare, I move that the Estes Valley Fire Protection District honor all current intergovernmental agreements and understandings with other fire departments and governmental agencies that were previously entered into between the Town of Estes Park (for and on behalf of the Town Fire Department) and the following entities: Platte River Power Authority, Pinewood Springs Fire Protection District, Larimer County Sheriff's Department, Allenspark Fire Protection District, Pinewood Springs Fire Protection District, Glen Haven Volunteer Fire Department, and the National Park Service, pending execution of new agreements between such parties and this District, or assignments of the existing

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agreements, as the parties may deem expedient and necessary." Seconded by Bob Cheney, Motion carried unanimously.

Board Members, Chief Dorman and Attorney Dick Lyons discussed Budget at length including, but not limited to: line item clarification, accounting costs, dispatch service, election costs, investment opportunities, 457e plan, pension plan, property tax assessed valuation, contingency funds, future budget time frames, false alarm policy, director fees and fire fighter call review.

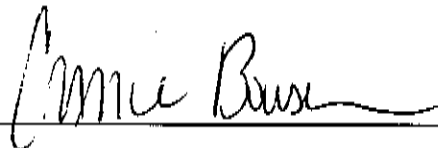
Board Members requested Chief Dorman to provide cost vs. benefit review in regards to the use of Town accounting services vs. private contractor. Chief Dorman to also research time frame Town will require accounting module to be purchased by EVFPD, review module cost with Finance Officer Steve McFarland.

Board Members, Chief Dorman and Attorney Dick Lyons reviewed local banking options, account information, check signature and limit options as well as position bond and sales tax exemption paperwork.

Moved by Frank Theis, seconded by Bud Duryea, to open accounts with Bank of Colorado for checking, savings and pension, to adopt the bank resolution and to authorize the Fire Chief, President and Treasurer to sign any checks in the amount of \$5,000 or less. Any checks in the amount greater than \$5,000 would require 2 signatures, including any of the 5 Board Members and Fire Chief.

Next meeting scheduled for Wednesday, 12/2/09 at 5 p.m. at Dannels Fire Station.

Meeting adjourned at 4:34 p.m



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Connie Bowser, Recording Secretary